



## Personal Tax – Terms and Conditions

By submitting this personal income tax form, you acknowledge and agree to the following terms and conditions:

### **1. Accuracy and Truthfulness**

You confirm that all information provided in this tax form is true, complete and accurate to the best of your knowledge. You understand that providing false, incomplete, or misleading information may result in penalties, fines, or legal action.

### **2. Responsibility for Information**

You accept full responsibility for the entries on this form, even if prepared by a third party. You must retain all supporting documents, receipts, and records relevant to this tax return for the period required by law.

### **3. Filing and Payment Deadlines**

You acknowledge that it is your responsibility to file the tax return and pay any taxes owed by the statutory deadline. Late submissions or payments may result in interest charges and penalties.

### **4. Authorization and Signature**

Your physical or electronic signature certifies that you are the taxpayer or a legal representative. Electronic submission constitutes your official declaration, equivalent to a handwritten signature.

### **5. Review and Audit**

You understand that your tax return may be reviewed or audited by the tax authority. You agree to provide any additional documentation requested as part of such review.

## **6. Amendments**

You may file an amended return if you later discover that information submitted was incorrect. Amendments must follow the procedures and timelines set by the tax authority.

## **7. Refunds and Adjustments**

Refunds, if applicable, will be issued according to standard processing times. Any adjustments made by the tax authority will be communicated to you in writing.

## **8. Data Use and Privacy**

You consent to the collection, use and processing of your personal data for tax administration purposes. Your information may be shared with authorized agencies as permitted by law.

## **9. Compliance**

You affirm that you understand your tax obligations and agree to comply with all applicable tax laws and regulations.

## **10. Fees for Services**

You agree to pay ND Professional Corporation all fees associated with the preparation, filing, review, and consultation of any tax returns or tax-related obligations. Additional services requested by the Client that fall outside the agreed scope will be billed separately. Non-compliance may lead to enforcement actions, including penalties or legal consequences.